

Technical Assistance Log

BNOS BRACHA-03009745

TA Date	TA Log #	TA Area	Form	Question	SFA Title	SFA Contact	Reviewer	SFA Access
06/13/2022	2612	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)					Casey Miller	<input type="checkbox"/>
How Provided	Phone			Comments	6/13/22 TA provided on crediting. SFA served an Oola Chocolate Chip Granola Bar. 1 bar = 31gm, per Nutrition Facts Lael. Exhibit A: Grain Requirements Chart, Form #33, states a granola bar with pieces of nuts, fruit and/or chocolate 69gm = 1 oz eq. SFA incorrectly credited 1 granola bar as 0.5 oz eq and 2 as 1 oz eq. Correct crediting, due to rounding rules can't round up and must be by 0.25 increments, 1 bar = 0.25 oz eq and 2 bars = 0.75oz eq. CM			
06/13/2022	2611	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)					Casey Miller	<input type="checkbox"/>
How Provided	Phone			Comments	6/13/22 TA provided on production records. SFA did not specify fruit type on high school breakfast menu. SFA did not complete "Recipe # or Product Name/Code" column on Elementary and High School PR. It was left blank. Advised it's important to complete all sections of PR. This column is important to ensure food items listed have supporting documentation (recipes/PFS, labels) to support crediting meal component contributions. Also, SFA used old version from 2013 PRs. Advised SFA to use more current 2019 version of PR Form #51 available on the NJDA Forms website: https://www.nj.gov/agriculture/applic/forms/ .			

BNOS BRACHA-03009745 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	BNOS BRACHA-03009745	810	07/20/2022	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Casey Miller 07/20/2022 04:21 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Chava Bloch 07/19/2022 01:16 PM</p> <p>On August 1st, 2022, when we prepare the pre-year mailing to our families, we will make sure to use the most updated and correct non-discrimination statement for the School Nutrition Programs</p> <p>Flagged by Casey Miller 06/20/2022 01:53 PM</p> <p>The SFA must use the most current non-discrimination statement on all program materials made available to the public. All materials/documents distributed to households or posted on the school's website must contain the nondiscrimination statement for School Nutrition Programs. The statement can be found in SNEARS Resources- Annual Application and Agreement Documents.</p> <p>Error: SFA used an incorrect version of the non-discrimination statement on the civil rights policy.</p> <p>Explain, in detail, how the correct non discrimination statement will be incorporated in program materials and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the <u>DATE</u> of implementation.</p>				
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	Bnos Brocha -9337	325	07/20/2022	CAP Accepted

BNOS BRACHA-03009745 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Casey Miller 07/20/2022 04:21 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Chava Bloch 07/19/2022 01:19 PM</p> <p>On 7/18/2022, we are acknowledging that we are aware that weekend meals are not allowed to be claimed, and we will take care not to claim said meals in the future</p> <p>Flagged by Casey Miller 06/20/2022 01:53 PM</p> <p>Breakfast and lunch counts must be correctly used in the claim for reimbursement. The state agency has determined that an inaccurate method of counting, combining, and recording of meals for breakfast and lunch has occurred. Ineligible meals, such as weekend, adult, and incomplete meals, cannot be claimed for reimbursement. Weekend meals may be pre-approved with submission of a letter with specific details to the State Agency if such letter meets required regulations.</p> <p>Error: The SFA claimed ineligible breakfast and lunch meals for 3 days of the review period. These meals were served on the weekend (2/6/22, 2/20/22, 2/27/22). The State Agency does not allow weekend meals, per FNS Instruction 786-7 Rev 2, "Reimbursement for Meals & Milk Served on Weekends." Weekend meals may be allowed with a request by the SFA to the SA for pre-approval pending the weekend program/class is an integral part of the education curriculum. SFA did not submit request with required details for SA pre-approval of Sunday meals served.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the <u>DATE</u> of implementation.</p>				
<p>Meal Components and Quantities - Review Period</p>	<p>Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)</p>	<p>Bnos Brocha -9337</p>	<p>410</p>	<p>07/20/2022</p>	<p>CAP Accepted</p>

BNOS BRACHA-03009745 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	<p>Corrective Action Plan: Accepted by Casey Miller 07/20/2022 04:22 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Chava Bloch 07/19/2022 01:13 PM</p> <p>On June 27,2022, we reviewed the potato kugel recipe, and recognized the deficiency. We have decided to add more starchy vegetable to ensure that the portion size will be 1 cup. We have also considered the option of increasing the portion size, or adding another vegetable during that meal</p>				
	<p>Flagged by Casey Miller 06/20/2022 01:53 PM</p> <p>At lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements. Failure to fix identified issues may lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations.</p> <p>Error for High School Lunch Menu: Insufficient quantity daily vegetable. For lunch on 2/18 of the review week, potato kugel was offered and served as the vegetable for the day. Production record and recipe indicated kugel credited as 1c starchy vegetable. Crediting was incorrect. Reviewer determined potato kugel credits as 3/4c starchy vegetable based on recipe amounts/servings and food buying guide. No other vegetable offered that day. 9-12 Meal Pattern used for Lunch Menu for SFA's students in grades 9-11 and 1 cup vegetable required to meet daily meal pattern requirements for vegetable.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the <u>DATE</u> of implementation.</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged